

# The Old Country Pub Company

George & Dragon, 39 High Street, Chipstead  
Sevenoaks TN13 2RW  
T: 01732 779019

# Job Application Form

All information will be treated  
as strictly confidential

Please complete FULLY and in block capitals

Position applied for		
Location		
Title	Address	
Surname		
First names		
Daytime telephone number	Postcode	
Mobile telephone number	Email address	
Date of birth		
Marital status	No of children and ages	
Nationality	Birth place	
National insurance number		
<b>FOR NON-BRITISH &amp; NON-EC NATIONALS</b>		
Date of entry into the UK	How long do you intend to stay in the UK?	
Do you have a work permit?	If Yes, what type and number?	
Are you registered as a disabled person? YES / NO	If Yes, enter your registered disabled No°	
Please list any details of illnesses or disabilities		
Number of days off work due to illness in the last 2 years		
Do you hold a current driving license? YES / NO	Any endorsements held?	
Have you ever been convicted of a criminal offence that is not spent as defined in the Rehabilitation of Offenders Act 1974?		
YES / NO If Yes, please give details:		
<b>EDUCATION AND QUALIFICATIONS</b>		
Secondary education	From – To	Examinations and grades
Further education	From – To	Examinations and grades
Professional qualifications or certificates		
Languages and specialised skills		

**Employment history – present or most recent employer first**

Name, Address Telephone Number	Position, Job Title and Responsibilities	From – To	Salary	Reason for leaving

Have you given notice to your present employer? YES / NO

How soon could your employment begin?

Please detail any holiday commitments in the next 12 months

**References: Delete information which is not applicable. (No information will be sought from your present employer without your consent)**

Name: Address:  Tel:	Name: Address:  Tel:	FOR OFFICE USE ONLY:	
		Reference 1:	Checked by: Passed? YES / NO
School / College / Employer / Character	School / College / Employer / Character	Reference 2:	Checked by: Passed? YES / NO

**ADDITIONAL PERSONAL DETAILS**

Applicants are requested to tick the boxes below to enable the company to monitor its equal opportunity policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of discrimination on the grounds of sex and marital status. This is used for no other purpose and will be treated as confidential.

**ETHNIC ORIGIN**

To assist us in monitoring our Equal Opportunities policy we would ask you to tick as appropriate:

White European       White Other       Black Caribbean       Black African   
 Black Other       Indian       Pakistani       Bangladeshi   
 Chinese       Other       Not Known

**RECRUITMENT POLICY**

It is the company's policy to employ the best qualified personnel and provide equal opportunity for the relevant advancement of employees including promotion and training and to not discriminate any person because of race, colour, national origin, sex or marital status.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION**

I understand that the completion of this form does not guarantee employment. I certify that all the information given on this form is true and accept that any mis-statement or suppression of material may mean the cancellation of any appointment, which is also subject to the receipt of satisfactory references, and I give my permission for the use of ethnic information for statistical analysis.

I authorize George & Dragon to obtain and process references to support my application and release George & Dragon from any liability caused by giving and receiving this information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_